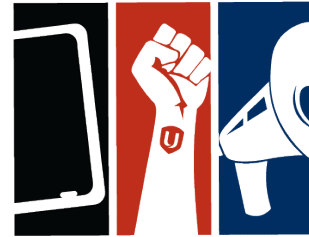


# UNIFOR Education

## UNIFOR – Service de l'éducation



### Alberta - Area School Schedule Fall/Winter 2024

To Register: [areaschools@unifor.org](mailto:areaschools@unifor.org)

Please check our website for the most up-to-date course schedule.

[www.unifor.org/resources/education/area-schools](http://www.unifor.org/resources/education/area-schools)

### In Person Course:

Date	Course Offered	City
<b>Calgary</b>		
October 15-17 Registration Deadline: September 24	<a href="#">Health &amp; Safety: Beyond the Basics (AHS3)</a>	Calgary
November 19-21 Registration Deadline: October 29	<a href="#">Grievance Handling &amp; Workplace Leadership (AGHWL3)</a>	Calgary
<b>Edmonton</b>		
October 8-10 Registration Deadline: September 17	<a href="#">Grievance Handling &amp; Workplace Leadership (AGHWL3)</a>	Edmonton
October 22-24 Registration Deadline: October 1	<a href="#">Collective Bargaining (ACB3)</a>	Edmonton
November 26-28 Registration Deadline: November 5	<a href="#">Local Union Executive Board Training (ALUEB3)</a>	Edmonton
December 3-5 Registration Deadline: November 12	<a href="#">Health &amp; Safety: Beyond the Basics (AHS3)</a>	Edmonton

## Online Courses:

Date	Course Offered	Time Zone
<b>Eastern Time</b>		
September 18-19 Registration Deadline: August 28	<a href="#">Online Local Union Finance (OLLUF2)</a>	ET
October 15 Registration Deadline: September 24	<a href="#">Mental Health Matters Online (OLMHH1)</a>	ET
November 19-21 Registration Deadline: October 29	<a href="#">Grievance Handling and Workplace Leadership Online (OLGHWL3)</a>	ET
December 11-12 Registration Deadline: November 20	<a href="#">Local Union Finances (OLLUF2)</a>	ET
<b>Pacific Time</b>		
October 30-31 Registration Deadline: October 9	<a href="#">Online Local Union Finance (OLLUF2)</a>	PT
November 5-7 Registration Deadline: October 15	<a href="#">Online Grievance Handling &amp; Workplace Leadership (OLGHWL3)</a>	PT
December 3 Registration Deadline: November 12	<a href="#">Mental Health Matters Online (OLMHH1)</a>	PT

## Course Times:

All courses commence at 8:30 am and end at 4:30 pm unless otherwise noted at the beginning of the course. Participants must attend all days of the course.

## 50/50 Reimbursement Guidelines for Area Schools:

Locals, please read the 2024 Reimbursement Guidelines for Area Schools which can be found on our website: <https://www.unifor.org/resources/our-resources/guidelines-local-union-reimbursement>

Before you register a member, please read through the guidelines to make sure that you know what will be reimbursed by Unifor Education and what will not be.

## In Person Course Registration:

To register a member for a course, send an email to [areaschools@unifor.org](mailto:areaschools@unifor.org) (Subject Line: Course Name, Course Date, Course Location) with the following information (members cannot be registered if partial information is provided):

- First Name

- Last Name
- Email (Individual and unique email mandatory for each member)
- Local Number
- City
- Province
- Mobile Phone

3 weeks prior to the scheduled course date, the local and the enrolled member/s will receive a confirmation email. This email will confirm the course location, and will include any other information they may need.

We require a minimum of 15 participants to run a course. In order to maintain a manageable class size, once 24 participants have registered for a course, we will consider it full. The education website will be updated often to reflect any schedule changes.

### Online Course Registration:

To register a member for an online course, please click on the course name that will take you to our online registration page. <https://onlineeducation.unifor.org/>

### Cancellations:

Cancellations can occur if we do not have sufficient participants. Locals and registered participants will be contacted 3 weeks in advance of the course date.

**NOTE:** This schedule is subject to change. Please check our website for the most up to date information and course descriptions at [www.unifor.org/resources/education/area-schools](http://www.unifor.org/resources/education/area-schools)