

UNIFOR Education

UNIFOR – Service de l'éducation



Ontario - Area School Schedule Fall/Winter 2024

To Register: areaschools@unifor.org

Please check our website for the most up-to-date course schedule.

www.unifor.org/resources/education/area-schools

In Person Course:

Date	Course Offered	City
Toronto/GTA		
October 8-10 Registration Deadline: September 17	Grievance Handling & Workplace Leadership (AGHWL3)	Toronto/GTA
November 5-7 Registration Deadline: October 15	Health & Safety: Beyond the Basics (AHS3)	Toronto/GTA
November 20-22 Registration Deadline: October 30	Local Union Executive Board Training (ALUEB3)	Toronto/GTA
Kitchener		
November 5-7 Registration Deadline: October 15	Grievance Handling & Workplace Leadership (AGHWL3)	Kitchener
London		
October 8-10 Registration Deadline: September 17	Grievance Handling & Workplace Leadership (AGHWL3)	London
November 20-22 Registration Deadline: October 30	Health & Safety: Beyond the Basics (AHS3)	London
Ottawa		
October 1-3 Registration Deadline: September 10	Health & Safety: Beyond the Basics (AHS3)	Ottawa
October 29-31 Registration Deadline: October 8	Grievance Handling & Workplace Leadership (AGHWL3)	Ottawa
December 3-5 Registration Deadline: November 12	Local Union Executive Board Training (ALUEB3)	Ottawa

Thunder Bay		
October 8-10 Registration Deadline: September 17	<u>Health & Safety: Beyond the Basics (AHS3)</u>	Thunder Bay
Windsor		
October 30-November 1 Registration Deadline: October 9	<u>Health & Safety: Beyond the Basics (AHS3)</u>	Windsor
November 5-7 Registration Deadline: October 15	<u>Grievance Handling & Workplace Leadership (AGHWL3)</u>	Windsor
December 10-12 Registration Deadline: November 19	<u>Local Union Executive Board Training (ALUEB3)</u>	Windsor

Online Courses:

Date	Course Offered	Time Zone
Eastern Time		
September 18-19 Registration Deadline: August 28	Online Local Union Finance (OLLUF2)	ET
October 15 Registration Deadline: September 24	Mental Health Matters Online (OLMHH1)	ET
November 19-21 Registration Deadline: October 29	Grievance Handling and Workplace Leadership Online (OLGHWL3)	ET
December 11-12 Registration Deadline: November 20	Local Union Finances (OLLUF2)	ET
Pacific Time		
October 30-31 Registration Deadline: October 9	Online Local Union Finance (OLLUF2)	PT
November 5-7 Registration Deadline: October 15	Online Grievance Handling & Workplace Leadership (OLGHWL3)	PT
December 3 Registration Deadline: November 12	Mental Health Matters Online (OLMHH1)	PT

Course Times:

All courses commence at 8:30 am and end at 4:30 pm unless otherwise noted at the beginning of the course. Participants must attend all days of the course.

50/50 Reimbursement Guidelines for Area Schools:

Locals, please read the 2024 Reimbursement Guidelines for Area Schools which can be found on our website: <https://www.unifor.org/resources/our-resources/guidelines-local-union-reimbursement>

Before you register a member, please read through the guidelines to make sure that you know what will be reimbursed by Unifor Education and what will not be.

In Person Course Registration:

To register a member for a course, send an email to areaschools@unifor.org (Subject Line: Course Name, Course Date, Course Location) with the following information (members cannot be registered if partial information is provided):

- First Name

- Last Name
- Email (Individual and unique email mandatory for each member)
- Local Number
- City
- Province
- Mobile Phone

3 weeks prior to the scheduled course date, the local and the enrolled member/s will receive a confirmation email. This email will confirm the course location, and will include any other information they may need.

We require a minimum of 15 participants to run a course. In order to maintain a manageable class size, once 24 participants have registered for a course, we will consider it full. The education website will be updated often to reflect any schedule changes.

Online Course Registration:

To register a member for an online course, please click on the course name that will take you to our online registration page. <https://onlineeducation.unifor.org/>

Cancellations:

Cancellations can occur if we do not have sufficient participants. Locals and registered participants will be contacted 3 weeks in advance of the course date.

NOTE: This schedule is subject to change. Please check our website for the most up to date information and course descriptions at www.unifor.org/resources/education/area-schools