

Len Poirier
National Secretary-Treasurer
Secrétaire-trésorier national

Lana Payne
National President
Présidente nationale

Daniel Cloutier
Quebec Director
Directeur québécois

July 30, 2024

To: Local Union Presidents of Media Sector Units
National Representatives Servicing the Media Sector

Unifor National Media Industry Council

September 12-15, 2024

Unifor Family Education Centre, Port Elgin, Ontario

Greetings,

The 30th meeting of the Unifor National Media Council will take place September 12 -15, 2024. This Council will take place at the Unifor Family Education Centre located at 115 Shipley Avenue in Port Elgin, Ontario. The main plenary will commence at 1 p.m. on Friday, September 13, and will adjourn no later than 12:00 p.m. on Sunday, September 15.

The Media Council Caucus schedule is as follows:

Bell Media CTV, Rogers, Newspaper Caucus	Thursday, September 12	9:00 a.m. – 5:00 p.m.
Equity Delegate Caucus	Thursday, September 12	6:30 p.m.
Broadcast Caucus	Friday, September 13	9:00 a.m. – 11:30 a.m.

There will be an optional yoga session available to all registrants on Thursday, September 12 beginning at 5:00 p.m. so don't forget your yoga mats!

Looking forward to seeing everyone in Port Elgin!

In solidarity,



Julie Kotsis
Council Chair



Randy Kitt
Media Director

Delegate Entitlement

DELEGATE DESIGNATION

- 0 to 200 members - 2 delegates
- 201 to 350 members – 3 delegates
- 351 to 500 members – 4 delegates
- 501 to 700 members – 5 delegates
- 701 to 1,000 members – 6 delegates
- 1,001 to 1,500 members – 7 delegates
- 1,501 to 2,500 members – 8 delegates
- 2,501 to 4,000 members – 9 delegates
- Over 4,000 – 10 delegates

Only elected delegates to the media council have the right to vote.

Your delegate entitlement will come by a separate email following the call letter to your Local Union President.

Registration

Registration for the Media Council will be online. Locals can register their participants by visiting: <https://register1.unifor.org/>. By now, Local Union Presidents have received their 2024 online username and password. If you are unable to find your registration information, please email registration@unifor.org and it will be resent.

The registration deadline is: **AUGUST 23, 2024**

Council Registration Fee:

The registration fee for the Media Council is \$150.00 and can be made payable to the Media Council and sent here:

Unifor National Office
Attn: Kimberley O’Neil – Media Council
115 Gordon Baker Rd.
Toronto, ON M2H 0A8

Unifor Family Education Reservation Form

To attend this conference you must complete the [Unifor Family Education Reservation form](#) and return it to confcentre@unifor.org.

Accommodations on-site will be handled on a first come first served basis. To participate in the Council, you must have accommodations made at/by the Centre. If the Centre is fully booked, the Centre staff will advise you (or your local) and will make a reservation off-site at a nearby hotel and notify you with the pertinent reservation information.

Room check-in begins at 3:00 p.m. and check-out is at 10:00 a.m. on the date of your departure.

Accommodation Fees

This Unifor Family Education Centre Reservation form must be fully completed and sent along with the accommodation fee no later than **August 23rd, 2024** to the Unifor Family Education Centre, 115 Shipley Avenue, Port Elgin, ON N0H 2C5, Attention: Media Council Conference Email: confcentre@unifor.org.

Room and board fees for the Conference (accommodation & meals) are as follows:

Shared Room (with another delegate)	\$245 per delegate, per night
Single Room (one person in room)	\$320 per delegate, per night
Single Room with partner or child (17+)	\$395 per delegate, per night
Child 12+ years old	\$75 per child
Child 5 to 11 years old	\$50 per child
Child under 5	\$20 (no charge under age 1)

Note: If family member(s) are being paid for by the individual and not by the local, the local pays the 'single occupancy' rate and the following rates apply (including taxes):

Spouse or child aged 12+ = \$75.00 + tax extra per night

Please note: Double occupancy units are also equipped with a separate study room which includes a single fold-out 'Murphy bed' for those wishing additional privacy.

For questions regarding reservation costs please contact the Unifor Family Education Centre Front Desk by calling 1-800-265-3735 ext. 3221 or via email to confcentre@unifor.org.

Payment Information

All room and board fees must be paid in advance by cheque, Visa, American Express or MasterCard.

Cancellation Policy

Failure to notify the Centre (by email) of room cancellations 48 hours prior to the event will result in a one night charge to the final bill.

TRAVEL FROM TORONTO PEARSON AIRPORT

Driverseat Shuttle - For those who had requested a bus from Pearson Airport to Port Elgin on Wednesday September 11, with a return bus from Port Elgin to Pearson on Sunday September 15, we have pre-arranged your pickup at Pearson Terminal 1. Once you have collected your luggage you can proceed to the Pre-arranged Services Kiosk ([Click Here to View Map](#)) located on Level 1 of Terminal 1 by the Tim Hortons Kiosk near **DOOR A**.

Once you have arrived and checked in, pre-arranged services will notify your Chauffeur that you are ready for pickup just outside of **DOOR B**.

Please look for our Driverseat Vehicle with our logos on it and our uniformed Chauffeur. Information to follow closer to date.

Child Care

Child Care is not available for the Media Council.

COVID-19 and Respiratory Viruses Policy

If you are feeling sick, please do not come to the Centre. If you start to feel sick while at the Family Education Centre, notify the front desk immediately. Please stay in your room and arrangements will be made for you to return home. If you need further guidance on the severity of your symptoms please complete the [self-assessment tool](#) and follow the guidelines.

Questions

If you have questions regarding the conference or require additional information, please contact Kimberley O'Neil at 416-495-3772 or by email to: Kimberley.ONeil@unifor.org

We look forward to seeing you at the Unifor Family Education Centre.