



## RE: URGENT REQUEST TO DONATE MEDICAL SUPPLIES

Dear [employer name],

Medical supplies are in high demand at health care facilities across the country due to the ongoing COVID-19 pandemic. Our workplace may have vital materials it could donate to help meet health care facilities' urgent need for supplies.

I am writing to you on behalf of the membership of [Unifor Local XXXX] to encourage you to immediately evaluate our workplace's current inventory of any unused, sealed and sterile medical supplies and personal protective equipment and donate as much as possible to local and regional health care facilities immediately.

The urgently needed items include:

- Disposable N95 masks
- Disposable surgical masks
- Nitrile gloves
- Vinyl gloves
- Gowns and coveralls
- Eye protection
- Hand sanitizer
- Ventilators
- Thermometers
- COVID-19 Testing kits
- Flock swabs
- Other prevention products

If you require more information on how to properly identify the above items please visit the Canadian Government's COVID-19 website for details here: <https://buyandsell.gc.ca/specifications-for-COVID-19-products>

Provincial governments are encouraging businesses to get in touch with them if they have any medical supplies available to donate using the following information:

**British Columbia:** <https://www2.gov.bc.ca/gov/content/safety/emergency-preparedness-response-recovery/covid-19-provincial-support/supply-products-services>

**Alberta:** <https://survey123.arcgis.com/share/a9dc59fefa324814884e16f4ac084d6d>

**Saskatchewan:** If you have supplies to donate you can email the government at [procurement@gov.sk.ca](mailto:procurement@gov.sk.ca)

**Manitoba:** <https://sharedhealthmb.ca/covid19/supply-donations/> or <https://app.smartsheet.com/b/form/e3cd6b9139904951abe87252d83fc6f3>

**Ontario:** <https://www.ontario.ca/form/supply-emergency-products-help-fight-coronavirus>

**Quebec:** <https://www.economie.gouv.qc.ca/index.php?id=25505>

**New Brunswick:** Ministry of Health General Information - (506) 457-4800

New Brunswick Opportunities Network (NBON)

Email: NBON@gnb.ca

Help Line: (506) 444-5636

**Nova Scotia:** <https://procurement.novascotia.ca/nova-scotia-together.aspx>

**Prince Edward Island:** <https://www.princeedwardisland.ca/en/service/request-supplies-help-fight-covid-19>

**Newfoundland and Labrador:** Covid-19 Email - covid19info@gov.nl.ca

Department of Health and Community Services: Tel: (709) 729-4984

Email: healthinfo@gov.nl.ca

Public Procurement Agency

Tel: (709) 729-3348

Email: Tenders@gov.nl.ca

Local hospitals and long-term care facilities are also accepting donations locally and I encourage you to also consider getting in touch with health care sites locally to donate supplies.

Please keep me informed whether our workplace is in possession of any of the above medical supplies and whether a donation can be made.

Sincerely,

[Local representative name]